

Redwood Coast Senior Center

Minutes of the Board of Directors Meeting

Wednesday, April 29, 2020

Board Members Present: Zomala Abell, Paula McDonell, Jean Mann, Michael Carroll

Staff Present: Jill Rexrode, Mark Steese

Call to Order: The meeting was called to order at 10:32 AM.

Public Comments: None

Approval of the Agenda: Approved by all.

Approval of Minutes: Approved by all.

Financial Report:

There seems to be an issue about the ownership of the busses. Jill and Mark to resolve. Action: Rexrode, Steese

Mark made a comment about the decline in the investment funds due to the decline in the stock market. There was a question and discussion about how leasehold improvements are valued and carried on the balance sheet. Mark explained.

Financial report approved by all.

Operations Report:

The board thanked Jill and the staff for the extra effort to expand the meal service to include pick-up meals. There was a discussion of the pick-up meals and expanding the number of days they are available from 2 days. Action: Rexrode

Meal donations are up.

There was a discussion of Covid precautions and procedures. Staff is already doing extra sanitizing and cleaning as well as requiring masks if less than 6 feet. The need for testing of the drivers and any staff with public contact was discussed.

The audit is being researched and there will be a plan by the next meeting. Action: Rexrode.

Facilities upgrades are proceeding including repairs to the bathroom in the area that will be the new area for the adult program.

Bank fees for credit card transactions are running 4 – 6 percent from Savings Bank. Jill will negotiate with the bank before moving the service to another provider.

Adjourned at: 11:35

Next Meeting: Wednesday May 27 at 10 AM via Zoom

Submitted: Michael Carroll

Approval of
Minutes 4/29/20:

Approved with the following amendments:

- Noted that the April meeting was held via zoom (video)
- Under Operations Report: the discussion also included offering the meal pick-up service to people 60+ who have not been RCS clients in the past