

**Redwood Coast Senior Center**  
**May Board of Directors Meeting**  
**Wednesday, May 29, 2019**

**Board Members Present:** Rick Banker, Zomala Abell, Michael Carroll, Paula McDonell, Bush Bush

**Staff Present:** Jill Rexrode, Executive Director

**Other Staff Present:** Mark Steese

**Call to Order:** Meeting was called to order at 10:30am

**Approval of Agenda:** Bush, 2nd Abell

**Approval of Minutes:** Bush, 2nd Abell

**Financial Report:** for March and April 2019

Commentary as we looked through the financial data. Mutual funds are going up so cash reserves have improved. We still showing a net loss because of the stock market. *Re: volatility of the market:* Question answered re accrued expenses, they are lump sums that are paid at beginning of the year, like insurance bills.

Discussion re costs of food. Seems to be in order, just that food donations continue to go down. MTA costs are not quite matching because info from MTA was later than expected. Utilities costs fluctuating. This is probably because MCN double billing has not yet been refunded. Also, we did expect the propane company change to lower the bill but the winter was very cold. Contracted labor was up a bit as was necessary.

**Operations Report:** *Re: the computer room:* no one is happy that it has remained closed without the alternative in place. We would like to put a new sign on the door that explains that the use of computers is encouraged and will continue. We want to paint the room, use it for 2 or 3 clients at a time and provide tablets at tables in the hallway so that more people at a time can be using computers. The plan is for sign-in sheets or a system that allows use for an hour at a time and security for the use of the equipment. There is agreement that we do not want to return to the cramped and socially unsatisfactory situation as before and we also do not want to continue to underserve the senior center users. Jill, with Stewart, does still plan to facilitate group instruction as well as individual use.

*Re: lunchtime:* discussion was about how to facilitate sign-in and record keeping. Immediate help toward solution is to add alphabet tabs and make a larger font for the book at use at this time.

*Re: the day program:* discussion re continuing or not, numbers of clients, quality of program. Agreement that clients past and present have always been very happy with the program itself. Review of information about AAA funding. Social Service funding has basically disappeared. Discussion of cost versus free provision of the program. It has lost money for some time. Perhaps folks from lunch joining activities or being helpers in the program.

**Data Update:** McDonell has completed her pilot study of the folks who are at the Senior Center for various reasons. Those people are basically satisfied. There were a few negative comments regarding the opening of the computer room or a particular meal, and some happily satisfied comments. She plans to gather information from groups who are not using the center and from the people who used to come to lunch and from the MOW clients. Also mentioned in this context was the idea of opening the thrift store on Saturdays and rides in the bus for evening activities.

**New Business:** The attorney is helpful. The DA is pressing charges against the threatening individual. Also, in relation to Code of Conduct, AA meetings have been suspended for building repairs, but communication about this needs to be followed up. This situation is similar to the computer room because of not enough communication. Discussion about Code of Conduct, content and tone, both need to be clear and positive, encouraging a feeling of safety and inclusivity.

Meeting Adjourned at 12:45pm

The Board went into Executive Session until 1:30pm.

Next meeting is scheduled for June 26, 2019 at 10:30am.

Respectfully submitted, Zo Abell, Secretary