

Redwood Coast Senior Center
January Board of Directors Meeting
Wednesday, January 30, 2019

Board Members Present: Rick Banker, Zomala Abell, Michael Carroll, Paula McDonell, Charles Bush

Staff Present: Jill Rexrode, Executive Director

Other Present: Cecile (Ananda) Cutler

Call to Order: Meeting was called to order at 10:35 a.m.

Public Comments: Cecile explained that she was observing simply because she has used the Center and wanted to learn more about what was happening.

Approval of Agenda: Charles, 2nd Banker

Approval of November Minutes: Bush, 2nd Abell

While discussing dates, we discussed the upcoming meeting/retreat first. We are scheduled for February 27, at the Stanford Inn from 9 am to 5 pm. Decided to move review of Board responsibilities from New Business to that meeting.

Financial Report: for Nov. and Dec. 2018

There was a drop in the market, so Royal Alliance figures are down. There is also depreciation. Small variable in Transit Authority. Dining Room figures are still down. The Meals on Wheels continuous private donation person wants a review of paper work again. MCN still owes the SC some money. Propane figures are not correct. Propane has switched to meter, this will save money. Figures will be checked. Supplies is not clear, does not seem to be computer supplies. Supplies are often purchased only when the need is obvious. Rexrode will ask Stewart to act as a purchasing agent, helping clarify purchasing in general. Website is close to complete. There is an asset figure that is 70k down. This situation is not clear. Rexrode will follow up and clarify. There also appears to be some mistakes in staff expenses. We know salaries changed with Rexrode and with Elizabeth and with raises to minimum wage. However, we need some clarification. The Attic money is up. There was a bit of discussion re being open some Saturdays, a popular thrift store day. Expense is up, but overall maintenance itself is up, and many things are being fixed and spruced up. All in all, we need to check the figures and get some clarification but there does not appear to be any serious issue.

Operations Report: and New Business:

McDonell talked a bit about her data project, she is continuing her work.

Rexrode reported that the legal requirements for Peer Counseling and Friendly Visitors would only require a simple background check. We were glad to hear that as it encourages volunteers. Training with Susan Bridgemount was discussed and it was decided that we would compare

some other programs and trainings. Elizabeth is in fact doing trainings now and Susan will be done very soon.

Rexrode reported that the website is now almost complete. We looked at and discussed a sample of a new logo. We were not in agreement so will wait until we do find a design that everyone thinks will express what it is that we want.

The kitchen floor repair has been estimated by one company, another has not responded. The large cooler from Three Sisters has been removed.

The computer room has been temporarily closed and computer activity is taking place in the hallway. The social interactions are much easier and more pleasant because of this change. We discussed how to continue to better facilitate computer use fairly and will ask the library what system they use.

There were donations of upgrades to furniture that have resulted in a lovely revamping of the office area and hallway. There was a retirement party for Clytie. With her gone there was another shuffle in scheduling of front desk. We discussed further ideas for low cost redecorating projects that would be beneficial for all.

Rexrode gave us info on software to look at before our next meeting

Meeting Adjourned at 12:55pm. Next meeting: Wednesday, February 27 at 9am at the Stanford Inn.

Respectfully submitted, Zo Abell, Secretary