

**Redwood Coast Senior Center
July Board of Directors Meeting
Wednesday, July 25th, 2018**

Board Members Present: Rick Banker, Zomala Abell, Michael Carroll

Staff Present: Charles Bush, Executive Director

Call to Order: Meeting was called to order at 10:30 a.m.

Public Comments: None

Approval of Agenda: After correction of month to June and adding Executive Session, agenda is approved by Banker, 2nd Abell

Approval of June Minutes: Carroll, 2nd Banker

Financial Report:

We looked through the financial reports in some detail. We had a discussion re appearance of ending the year with higher balance because of the large donation still showing up in the regular budget. Extra expenses: Christmas bonus, IT improvements. As for particular line items, the AAA grant was up a bit, the Day program was shy of estimates, donations amount was down from usual mostly because our mailing was not done in timely manner, the business mailing was a failure, staff wages were up, due to driver time and it was noted that we have a minimum wage increase coming up. It was also noted that the telephone and internet access improvements were beautifully done.

The meal donations were close to 15k lower than estimated income. The shift in AAA grant figures in regard to meal figures is also less because their reimbursement for Meals on Wheels is less than their reimbursement for other lunches. Our enrollment in Meals on Wheels continues to be up. This pattern is not unique to our Senior Center.

We discussed this ongoing issue. We may be able to produce some fast food ready to go lunches. We may be able to have more non-seniors participate in the lunch program. We may be able to transport some clients to lunch at the Senior Center, as opposed to bringing lunch to them. We may be able to reinstate lunch in Albion, encourage lunch more often in Mendocino. These satellite lunchrooms are very popular. We may want to create a fundraising campaign to pay for meals, or any other particular target, like a new generator, i.e. targeted fundraising. Happily, the food costs have not risen because of our wonderful garden and farmers market donations.

We discussed Royal Alliance and adding money to that fund. We do not have a designated Reserve Fund and discussed whether that would be useful.

Operations and Information Report:

This continued into a discussion re regular operating costs and major expenditures. There will be regular expenditure increases because of staff wage increases and transition costs. The capital improvement items are still with us, and are increasing in number. The front door and window coverings are added to our kitchen floor, generator and other needs.

In reviewing departments we happily found out that IT training will begin when the infrastructure is completed. We would also like to let the world know about what is happening at the Senior Center in regard to computer knowledge and use.

Meeting adjourned at 12:10 to move into Executive Session.

Meeting called to back to order at 12:20.

New Business: Ham Radio! Mike said that he personally is involved with ham radio and that it is sometimes the only communication during disasters. It was used during these fires. The Senior Center is already a County Emergency Evacuation Center and would like to add ham radio capabilities to our services. All in agreement.

Meeting Adjourned at 12:30pm

Next meeting is set for Wed August 29th at 10:30am

Respectfully submitted, Zo Abell, Secretary