

**Redwood Coast Senior Center
February Board of Directors Meeting
Wednesday, February 28th, 2018**

Board Members Present: Rick Banker, Zomala Abell, Michael Carroll, Paula McDonell

Staff Present: Charles Bush, Executive Director

Call to Order: Meeting was called to order at 10:30am

Public Comments: None

Approval of Agenda: Banker, 2nd Carroll

Approval of January Minutes: Carroll, 2nd Banker

Financial Report and Discussion: The expanded version of profit and loss and balance sheet statement was appreciated. Mike mentioned the improvement. Finances are looking satisfactory, with no notable changes, so discussion was brief.

Operations Report, Information Items and New Business:

The operations audit for all contracted programs occurs every 2 years and is in progress.

Fund Raising Dinner, in fact food operations, going very well.

As for business fund solicitation effort, there was much discussion re format and content of mailing, also re scope of first effort. Banker and Bush and Michael Potts are working on this.

There was much discussion re the use of the computer room and the computers. Charles reported that Stuart is changing the set up so that it is clear which person is using which computer and for what. In other words computer use can be monitored to make sure no one is doing anything illegal with our Senior Center computers.

McDonell and Bush met and reported on collecting data re dining facilities. Paula is gathering information re numbers of people who eat lunch, numbers who use facility but do not eat, i.e. real data re usage, food service, etc. We continue to look at how to best use all the spaces and best facilitate needs and best use. The data collection and information will be useful for all programs.

The security for the store is completed. The phasing out of consignment is happening. The volunteers running the Thrift Store are doing fine.

Meeting Adjourned at 12:15pm

Next meeting will be in April. There will be no March meeting.

Respectfully submitted, Zo Abell, Secretary